

PORT AND SOLID WASTE DEPARTMENT

Brown County

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DEAN R. HAEN

INTERIM PORT & SOLID WASTE DIRECTOR



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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **July 23, 2012** at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI

1. Call to Order

The meeting was called to order at 1:30 pm.

2. Roll Call

Present: John Katers, Chair  
Ray Kopish  
John Kennedy  
Mike Van Lanen  
Lisa Bauer-Lotto  
Kris Schuller  
Norb Dantine

Excused: Mark Vanden Busch  
Bud Harris

Also Present: Dean Haen, Brown County P&SW  
Chad Doverspike, Brown County P&SW  
Mark Walter, Brown County P&SW  
Chris Blan, Brown County P&SW

3. Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Mike Van Lanen and seconded by Norb Dantine. Unanimously approved.**

4. Approval/Modification – Meeting Minutes of June 18, 2012

**A motion to approve the minutes of June 18, 2012 was made by Norb Dantine and seconded by John Katers. Unanimously approved.**

5. 2013 Budget - Request for Approval

Solid Waste has put a memorandum in front of the budget identifying major changes from the 2012 budget. The most significant change is moving to a tiered tipping fee system with a preferred contract rate, a contract rate, and a gate rate fee. Other changes in the budget include the back end of the MRF being rented out to Green Box creating additional revenue, a shingles recycling program at the transfer station, and a construction and demolition recycling rate as well as other changes. The Solid Waste Strategic Plan Vision and Mission Statement as passed by the Board is reflected in the proposed budget. The Solid Waste Department table of organization with salaries is included. Policy initiatives for 2013 include the tiered tipping fee system, gas-to energy program, shingle recycling rate, and the construction & demolition recycling.

**A motion to approve the 2013 Budget was made by John Katers and seconded by Mike Van Lanen.** Unanimously approved with Norb Dantine abstaining.

6. Funds Balance Description Resolution – *Request For Approval*

The Finance Department had asked the Solid Waste Department to have a resolution adopted by County Board so the historic descriptions of department funds intended purposes are described and mechanisms for funding and withdrawing are understood. Solid Waste Board members discussed changes to the resolution including changing the closure fund description on page 2, having state statute references, and indicating no fiscal impact.

**A motion to approve the Funds Balance Description Resolution was made by John Katers and seconded by Norb Dantine with changes as noted.** Unanimously approved.

7. Hazardous Waste Disposal Contractor RFP – *Request For Approval*

Chris Blan presented information on a Household Hazardous Waste Disposal Contractor draft RFP requiring Solid Waste Board approval. The draft RFP will then be reviewed by PD & T and County Board. The RFP will then be posted and a selection team will be created to review and score responses. The contract will be awarded to the contractor that receives the highest ranking from the selection team.

**A motion to approve the Household Hazardous Waste Disposal Contractor draft RFP was made by Ray Kopish and seconded by John Kennedy.** Unanimously approved.

8. Solid Waste Management Services Agreements – *Update*

Staff has continued to reach out to Oneida Energy Incorporated to enter a Letter of Intent and a subsequent contract for providing municipal waste to their facility. Little if no response has been received. Staff will continue efforts. The strategy will be to execute municipal solid waste agreements with the urban municipalities that include an addenda detailing the agreed upon conditions should Oneida construct and operate the facility in the future.

**A motion to receive and place the Solid Waste Management Services Agreement on file was made by Norb Dantine and seconded by Mike Van Lanen. Unanimously approved.**

9. Pilot Leachate Recirculation – Update

The Solid Waste Department has been given the approval from the DNR for Phase II of the leachate recirculation project. The Department is now ready to turn the pump on at the landfill and see what impact there is from the leachate going back in. The initial hope and studies from Foth is that there will be 100 – 150 cubic feet per minute which will help advance and get the other engine back on. If that happens for the rest of this year, it will pay off what was invested. If the engine stays on for all of 2013, which our approval is for, this will create additional revenue. Staff will then continue to see if this can be installed as a permanent leachate recirculation. This is the first closed landfill in the state that was approved for leachate recirculation.

10. Director's Report

The Stakeholder's meeting was held June 21, 2012 at Ashwaubenon Village Hall where the preliminary message of the tiered system was delivered. It was a great gathering to have information shared and provide an opportunity for networking.

11. Such other Matters by Law

The next Solid Waste Board Meeting will be held August 20, 2012.

12. Adjourn

**A motion to adjourn meeting was made by Norb Dantine and seconded by John Katers. Unanimously approved.**

Meeting adjourned at 2:45 p.m.

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John Katers, Chair  
Solid Waste Board

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Dean Haen, Interim Director  
Port & Solid Waste Department